

Principles of Transparency and Best Practice

Name of Journal

The name of our journal is "The Nerve" since 2015 when it was first found. It is the official journal of The Korean Society of Peripheral Nervous System (www.kpns.or.kr)

Website

1. Official URL of Journal website

https://www.thenerve.net

2. eISSN

2465-891X

3. Aim & Scope

The Nerve publishes important issues covering all aspects of the peripheral and central nervous systems. Laboratorial investigations, original research articles, studies on valuable cases, technical notes of special surgical tactics or editorials in the field of neurosurgery, neurology and neuroscience are acceptable. All submitted manuscripts are peer-reviewed and review articles can only be published upon specific request of the editorial board.

4. Authorship

The Nerve follows the International Committee of Medical Journal Editors (ICMJE) criteria of authorship. All persons designated as authors should qualify for authorship, and will be required to submit a statement confirming that they meet the authorship criteria. The order of authorship should be a joint decision by all the co-authors. Every author should have participated sufficiently in the work to take public responsibility for the content.

Authorship credit should be based on authors fulfilling four criteria:

- 1) substantial contribution to conception and design, execution, or analysis and interpretation of data;
- 2) drafting the article or revising it critically;
- 3) reading and approval of the final version;
- 4) agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately inves-

tigated and resolved

Acquisition of funding, collection of data, or general supervision of the research group alone does not, in themselves, constitute authorship. All non-authors who have made substantial contributions (including writing and editing assistance) must be named in the Acknowledgements and must have given permission to be named. Changes to the authorship list are not allowed after a paper has been accepted.

Members of the Data and Safety Monitoring Board (DSMB) (or Data Monitoring Committee [DMC]) should be independent of the trial and not be involved in the preparation of the manuscript for publication or act as an author on the paper.

For studies involving a large multicenter group, the group should jointly make a decision about authorship by listing only those members who qualify for authorship and are willing to accept responsibility for the manuscript as authors. List the other members of the group who have contributed to the study in the Acknowledgements section including their name and town. The National Library of Medicine (NLM) indexes the group name and authors and lists the names of collaborators if listed in Acknowledgements.

The involvement of a group in the authorship list should be indicated by the connector and with the name of the group, and all authors must be aware and agree to the submission of the paper to the Journal.

When the study has been carried out on behalf of a group, the connector for should be used in the authorship list. Contributors from the collaborating group(s) or investigators in the study can be listed in the appendix. When the authorship list contains a group name but no individual names, all members of the group must qualify for authorship and the members of the group listed in the acknowledgement section (including their name and town).

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subject of the study seems not fit for the involved persons, the editor in-chief will reject the study that is to be submitted. Researchers should try to prevent any appearance of research misconduct when involving people with personal connections in research or publishing papers with them at all times.

5. Readership

The journal is primarily for professional physicians and researchers who are involved in the field of neuroscience, especially the peripheral nervous system (PNS). Due to the small number of journals regarding the field of PNS and its diseases, "The Nerve" aims to present high-quality studies in order to bring change in the medical world. Its readership can be expanded to other professions related in the heath field such as nurses and paramedics for recent updates with treatment and researches. Medical students and the public (especially families of patients) will have easy access to valuable information regarding peripheral and neurologic diseases. Policy makers will also be able to reflect the results of the articles to the nation-wide health care policies regarding the field of neuroscience and PNS.

Peer-review process

All studies that are submitted to The Nerve will be peer-reviewed in a double blinded system. The Editor will choose at least two anonymous reviewers for a fair and just evaluation. The corresponding author will be contacted as soon as possible if the study is rejected, accepted or needs revisions. It will take approximately one to two months, depending how much time is needed for revision, before the final decision of acceptance of publication.

When manuscripts are returned for revision, a cover letter from the Editor provides directions that should be followed carefully. Reviewers will either attach files or leave specific comments regarding revision of the study. Both authors and reviewers will have a deadline and they should contact the editorial office if the deadline cannot be met. Authors should include a response Letter, which describes how the manuscript has been revised and a detailed response to the Editor should be included with the revised manuscript.

If a manuscript is completely acceptable, according to the criteria set forth in these instructions, it is scheduled for publication in the next available issue. We neither guarantee the acceptance without review nor very short peer review times for unsolicited manuscripts. Commissioned manuscripts also are reviewed before publication.

Ownership and Management

1. The journal is owned by the publisher, Korean Society of Peripheral Nervous System Contact information

St. Vincent Hospital Neurosurgery department 93, Jungbu-daero, Paldal-gu, Suwon-si, Gyeonggi-do, Republic of Korea,

Tel:+82-31-249-7196 Fax: +82-31-245-5208

E-mail: hyewon83v@naver.com

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- Associate Editor

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The governing body of The Nerve is the editorial board

- https://www.thenerve.net/about/editorial.php

Contact information

Editorial office

Department of Neurosurgery, Dankook University Hospital 201, Manghyang-ro, Dongnam-gu, Cheonan-si, Chungcheongnam-do 31116,

South Korea

Tel: +82-41-550-6280, Fax: +82-41-556-0524

E-mail: spine1225@naver.com, mousehunt7@naver.com

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The Nerve is in accordance with the strict ethics guidelines recommend by the Council of Science Editors (http:// www.councilscienceeditors.org), International Committee of Medical Journal Editors (ICMJE, http://www.icmje.org), World Association of Medical Editors (WAME, http://www. wame.org), and the Korean Association of Medical Journal Editors (KAMJE, https://www.kamje.or.kr/en/main_en). Also, The Nerve, will follow the guidelines by the Committee on Publication Ethics (COPE) for settlement of any misconduct. If ethical misconduct is in fact found, the editorial board of The Nerve will not take it lightly. We will not hesitate to publish errata, corrigenda, clarifications, retractions, and request apologies. Also, there can be possible sanctions, notification to other editors of other biomedical journals, and depending on the severity of the allegation, notify the author's institution

Please read carefully of the ethics code of the Nerve https://www.thenerve.net/authors/ethics.php

Publication Schedule

The nerve publishes accepted studies twice a year (30th April, 31st October).

Publication fees

Starting from January 2023, all authors will be charged a submission fee of 100,000 KRW. The authors will have to wire transfer this amount to the bank account below. If receipts are necessary please contact the editorial office and the necessary document will be sent via mail.

"The Nerve" has regulations for publication fee waivers. Publication fees can be waivered if the author is from a developing country or from low-income economy or if the author can prove that he/she is under demonstrable needs. Please send an e-mail to the editor for the possibility of a waiver. After a thorough evaluation via a consultation with the editorial board the final decision will be made. Results will be sent by mail before the 1st review.

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Archiving

The Journal is accessible at Korea Citation Index (https://www.kci.go.kr), or Science Central (www.e-sciencecentral.org) in the event a journal is no longer published.

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Revenue sources

Revenue sources of "The Nerve" are from the publisher, The Korean Society of Peripheral Nervous System, and advertising rates.

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